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STATE OF DELAWARE  
**BOARD OF EXAMINERS OF  
PSYCHOLOGISTS**

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**PUBLIC MEETING MINUTES: BOARD OF EXAMINERS OF PSYCHOLOGISTS**

**MEETING DATE AND TIME: Monday, September 10, 2018 at 09:00 AM**

**PLACE: Division of Professional Regulation  
861 Silver Lake Blvd., Conference Room A  
Cannon Bldg., Dover, Delaware 19904**

**MINUTES FOR APPROVAL:**

**MEMBERS PRESENT**

Dr. Kristen Robust, Professional Member, President  
Dr. Rebecca Richmond, Professional Member, Vice President  
Ms. Rachel Dunning, Public Member, Secretary  
Dr. Laura Cooney-Koss, Professional Member  
Dr. Meghan Lines, Professional Member  
Victor Kennedy, Public Member

**MEMBERS ABSENT**

Dr. Rachel Brandenburg, Professional Member  
Heather Contant, Public Member

**OTHERS PRESENT**

Nicole Williams, ERP Systems Specialist  
Alison Warren, Administrative Specialist III

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Jennifer Singh, Deputy Attorney General  
Shavon Conyers, Administrative Specialist II

**CALL TO ORDER**

Dr. Robust called the meeting to order at 9:03 a.m.

## **REVIEW OF MINUTES**

The Board reviewed the minutes from July 23, 2018 meeting. Dr. Lines made a motion, seconded by Dr. Robust to approve the July 23, 2018 meeting minutes. By unanimous vote, the motion carried.

## **UNFINISHED BUSINESS**

### **Review of Hearing Officer Recommendation for Karla Cooper**

The Board reviewed and tabled the Hearing Officer Recommendation for Karla Cooper. The board is requesting for Dr. Cooper to submit certificate of completion for all completed CE courses and provide course description for all non APA accredited courses. Dr. Robust motioned, second by Dr. Richmond to table the HOR. By unanimous vote, the motion carried.

## **NEW BUSINESS**

### **Review of Psychologist (s) Application**

Dr. Richmond made a motion, seconded by Dr. Cooney-Koss, to approve Genevieve Millet Psychologist application. By unanimous vote, the motion carried.

### **Review of Psychologist Assistant Application**

Ms. Dunning made a motion, seconded by Dr. Cooney-Koss, to approve the applications listed below. By unanimous vote, the motion carried. Dr. Richmond recused herself from the vote for Stevie Gassetti.

1. Allyson Davis
2. Catherine Flaherty
3. Stevie Grassetti

### **Ratification of Psychologist (s) Application by Reciprocity**

Dr. Robust made a motion, seconded by Dr. Richmond, to approve Joyln Pinamonti application. By unanimous vote, the motion carried.

### **Review of Continuing Education Request (s)**

Dr. Richmond made a motion, seconded by Dr. Robust, continuing education units for Margaret Keenan. By unanimous vote, the motion carried.

### **Review and Sign Order for Lan Will Yang and Felicia Kaas**

The board reviewed and signed the orders for Lan Will Yang and Felicia Kaas.

## **CORRESPONDENCE**

None

### **Other Business before the Board (for discussion only)**

Ms. Williams addressed the board to discuss DPR admin staff authority for psych assistants, upgrades, and psychologists application supervisory reference form.

## **PUBLIC COMMENT**

There was no public comment.

## **NEXT MEETING**

The next meeting will be held on October 1, 2018 at 9:00 a.m. in Conference Room A, 861 Silver Lake Boulevard, Suite 203, Dover, DE.

### **ADJOURNMENT**

There being no further business, a motion was made by Dr. Robust, seconded by Ms. Dunning, to adjourn the meeting at 10:22 a.m. By unanimous vote, the motion carried.

Respectfully submitted,

*Shavon Conyers*

Shavon Conyers  
Administrative Specialist II

*The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.*